

Quoizel, Inc. 6 Corporate Parkway Goose Creek, SC 29445

Customer Service Phone 631.273.2700 Fax 631.231.7102 www.quoizel.com

# Assembly Instruction Sheet #IS-MCLG337RC For Style MCLG337RC

**Tools Required:** Flathead screwdriver, Phillips screwdriver, pliers, wire cutters, wire strippers, electrical tape, safety glasses.

**Bulb Recommended:** (3) Medium Base 100W Maximum

Estimated Assembly Time: 20-30 minutes

**Preparation:** Identify and inspect all parts before beginning installation. Check package content list and diagrams below to be sure all parts are present. If any parts are missing or damaged, do not attempt to assemble, install, or operate the fixture. Contact customer service for replacement parts.

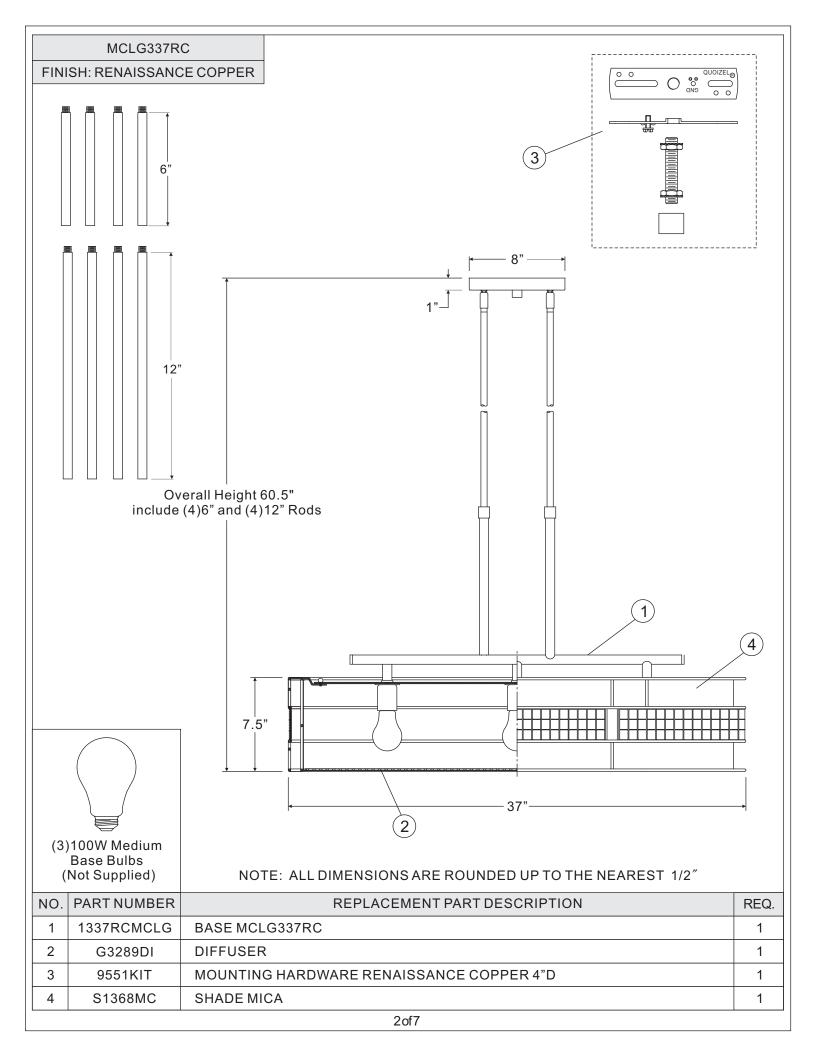


### **Warnings and Cautions**

Turn off electricity at circuit breaker or main fuse box before installation. Consult a licensed electrician if in doubt.

These instructions are provided for your safety. It is very important you read them completely before installing the fixture. We strongly recommend that a licensed, professional electrician perform the installation.

Disconnect fixture from power source before replacing bulbs. Make sure bulbs are given sufficient time to cool before removal. Do not subject glass parts to any shock while in operation or shattering may result.

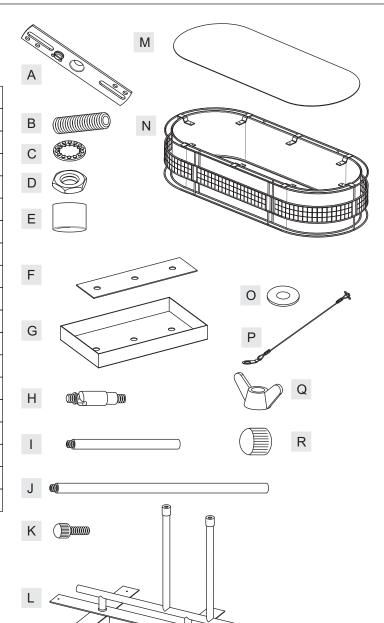




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### **Package Contents**

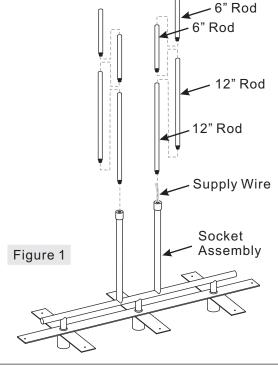
Part	Description	Quantity
Α	Crossbar	1 pc.
В	Nipple	1 pc.
С	Lock Washer	2 pcs.
D	Hex Nut	2 pcs.
Е	Lock Ball	1 pc.
F	Reinforced Plate	1 pc.
G	Ceiling Canopy	1 pc.
Н	Swivel	2 pcs.
I	6" Rod	4 pcs.
J	12" Rod	4 pcs.
K	Lock Screw	8 pcs.
L	Socket Assembly	1 pc.
М	Diffuser	1 pc.
N	Shade	1 pc.
0	Flat Washer	3 pcs.
Р	Lanyard	1 pc.
Q	Wing Nut	2 pcs.
R	Mounting Ball	8 pcs.



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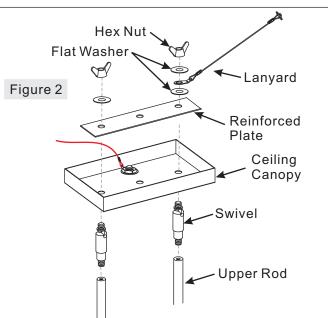
#### STEP 1 - Assemble Rods

- A. Determine the Rods (I/J) to be assembled to the Socket Assembly (L) according to your hanging height.
- C. Pass Supply Wires through the chosen Rods (I/J) and then thread the chosen Rods (I/J) and the Socket Assembly (L) together. Hand tighten until snug.



### STEP 2 - Attach Ceiling Canopy to Rods

- A. Pass the supply wires throug the Swivel (H), the Ceiling Canopy (G), the Reinforced Plate (F), one Flat Washer (O) and one Wing Nut (Q) in turn.
- B. Thread the Swivels (H) into the top ends of the Upper Rods. Hand tighten until snug.
- C. Place the Ceiling Canopy (G), the Reinforced Plate (F), the Lanyard (P) and the Flat Washers (O) over the nipple on the Swivels (H) as shown. Secure by threading the Wing Nuts (D) onto Swivels (H). Hand tighten until snug.

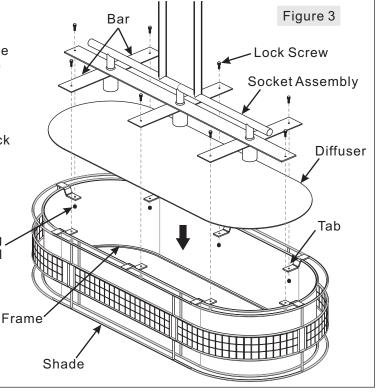


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#### STEP 3 - Assemble Shade and Diffuser

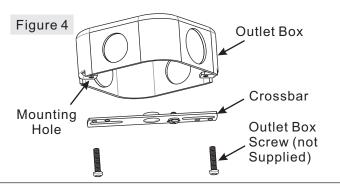
A. Locate the Shade (N) onto a flat working surface. Place the Diffuser (M) inside of the Shade (N), sit onto the lip of the shade frame for supports.

B. Place the Socket Assembly (L) onto the Shade (N).
Match holes on the Bars and mounting holes on the
Tabs. Pass the Lock Screw (K) through the holes,
secure by threading the Mounting Ball (R) onto the Lock
Screw (K), hand tighten until snug.



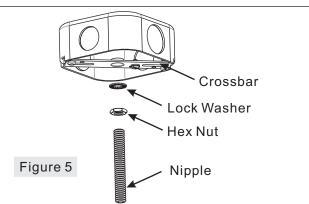
#### STEP 4 - Attach Crossbar to Outlet Box

A. Secure the Crossbar (A) to the outlet box with outlet box screws (not supplied). Tighten until snug.



### STEP 5 - Attach Nipple to Crossbar

- A. Thread one Hex Nut (D) onto the top end of the Nipple (B).
- B. Place one Lock Washer (C) over the top end of the Nipple (B) and then thread the Nipple (B) into the center lock hole of the Crossbar (A).
- C. Using pliers, thread the Hex Nut (D) against the Crossbar (A) and hand tighten until snug.



Thank you for purchasing a Quoizel product.

Need assistance with parts or assembly? Call Quoizel customer service at 1-631-273-2700

or visit us on-line at www.quoizel.com

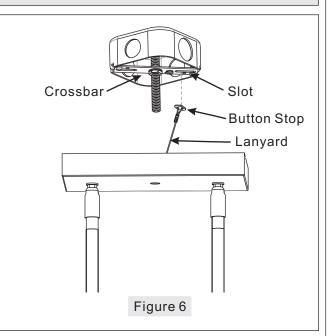
September 2014

Mounting Ball

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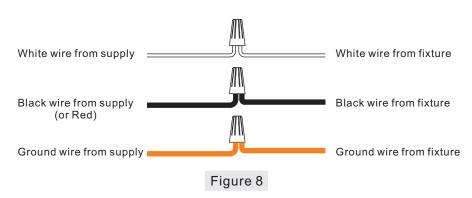
### STEP 6 - Attach Lanyard

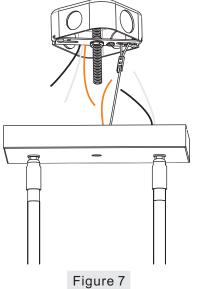
- A. The purpose of the lanyard is to provide the installer a means to support the fixture from the junction box while connecting the electrical wires. This enables the fixture to hang from the junction box and your hands are free to make the wire connections.
- B. Turn the Button Stop so it may be inserted into the crossbar slot. Make sure the Button Stop is completely inside the crossbar. Slowly release the fixture to make sure it is supported by the Button Stop. Proceed to the wiring steps. Once you are complete with the wiring there is nothing to do with Lanyard. The Lanyard will push into the junction box when the fixture is placed for final mounting.



#### STEP 7 - Make Wire Connections

- A. Use standard wire connectors to make all wire connections. (Connectors are not included with fixture.) Strip and prepare wire ends according to instructions supplied with connectors.
- B. Connect White Supply Wire from the Outlet Box to White Wire from fixture.
- C. Connect Black (or Red) Supply Wire from the Outlet Box to Black Wire from fixture.
- D. Connect Ground Wire from the Outlet Box to Ground Wire from fixture.
- E. Twist connectors until wires are tightly joined together.
- F. Wrap each connection with approved electrical tape and carefully stuff all the connected wires into the Outlet Box.

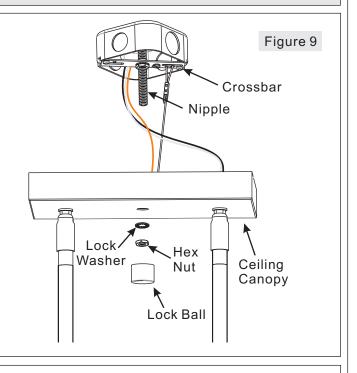




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### **STEP 8 - Install Ceiling Canopy**

- A. Attach the Ceiling Canopy (G) and the Lock Washer (C) over the end of the Nipple (B) and secure with the Hex Nut (D). Hand tighten until snug.
- B. Thread the Lock Ball (E) onto the end of the Nipple and hand tighten until snug.



#### STEP 9 - Install Bulb

- A. This fixture uses standard bulb with a standard screw base. Maximum 100 watts.
- B. Insert bulb and screw properly into place.

Your fixture is now assembled and ready to use. Enjoy!

